



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR SESSION  
MONDAY, DECEMBER 12, 2022 – 8:03 PM  
Oxford City Hall**

**ELECTED OFFICIALS PRESENT:**

David Eady – Mayor  
George Holt – Councilmember  
Jim Windham – Councilmember  
Jeff Wearing – Councilmember  
Laura McCanless – Councilmember  
Mike Ready – Councilmember  
Erik Oliver – Councilmember

**APPOINTED/STAFF PRESENT:**

Bill Andrew – City Manager  
Marcia Brooks – City Clerk/Treasurer  
Mark Anglin – Police Chief  
Jody Reid – Utilities/Maintenance Supervisor  
C. David Strickland – City Attorney

**OTHERS PRESENT:** Deborah Whiting, Theresa Eady, Nicholas Cole, Barbara Cole, La Trelle Oliver,

1. The meeting was called to order by the Hon. David Eady, Mayor.
2. **James Windham made a motion to accept the Agenda for December 12, 2022. Jeff Wearing seconded the motion. The motion was approved unanimously (6/0).** (Attachment A)
3. **George Holt made a motion to appoint Erik Oliver to serve as Councilmember for the remainder of the Post 1 term. Laura McCanless seconded the motion. The motion was approved unanimously (6/0).** Erik Oliver was sworn in by City Attorney David Strickland and joined the Councilmembers on the dais.
4. **James Windham made a motion to approve the Consent Agenda for December 12, 2022. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**  
(Attachment B)
5. Mayor's Announcements  
The January regular session will be moved to January 9, 2023, since the normal meeting date falls on a staff holiday.
6. **Citizen Concerns**  
None.
7. **Appointment of Philip McCanless to the DDA**

**Mike Ready made a motion to appoint Philip McCanless to the DDA. George Holt seconded the motion. The motion carried (6/0). Laura McCanless abstained.**

8. **Authorization to sign the Local Option Sales Tax (LOST) Agreement with Newton County (Attachment C)**

**Jim Windham made a motion to authorize signing the LOST Agreement with Newton County. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**  
(Attachment D)

9. **Consider Application to Rezone 1018 Emory Street from R-20 (Single-Family Residential) to OP (Office Professional (Attachment E)**

**George Holt made a motion to table a vote on this issue pending further discussion during the December work session. Jim Windham seconded the motion. The motion carried unanimously (7/0).**

10. **Consideration of City Code Changes recommended by the Oxford Planning Commission**  
(Attachment F)

**Jim Windham made a motion to approve a first reading of the recommended code changes. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**

11. **First Amendment to the Power Purchase Contract (Attachment G)**

**Jim Windham made a motion to table a vote on this issue pending discussion during the December work session. Jeff Wearing seconded the motion.**

**The motion was approved unanimously (7/0).**

12. **Consider Proposal from Nelsnick Enterprises for a Water and Wastewater System Development Charge Study (Attachment H)**

Bill Andrew stated that he had asked ECG several months ago if a rate study could be conducted, and Oxford was put in the queue. They are now ready to work on the study, so Nelsnick has agreed to conduct a study on tap fees only for \$3,000.

**Jim Windham made a motion to approve the proposal from Nelsnick Enterprises. Laura McCanless seconded the motion. The motion carried unanimously (7/0).**

13. **Task Order Estimate from Viper Security for Completing Camera System at Asbury Street Park (Appendix I)**

**George Holt made a motion to approve the task order estimate from Viper Security. Mike Ready seconded the motion. The motion was approved unanimously (7/0).**

14. **Authorize the Mayor to Accept a Proposal for Services from the Carl Vinson Institute of Government for a Classification and Compensation Study for the City (Appendix J)**

**Laura McCanless made a motion to authorize the Mayor to accept the proposal. George Holt seconded the motion. The motion was approved unanimously (7/0).**

**15. Resolution to Amend the FY 2022 Operating Budget (Appendix K)**

**Jim Windham made a motion to approve the resolution. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**

**16. Review Proposal by Keck + Wood for Emory Street Sidewalk Phase 2 Project Expansion (Appendix L)**

**Jim Windham made a motion to approve the proposal by Keck + Wood. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**

**17. Purchase of New Light-Duty Truck (Appendix M)**

**Jeff Wearing made a motion to approve purchase of the Ford truck. Laura McCanless seconded the motion. The motion was approved unanimously (7/0).**

**18. Consideration of Salaries for Bill Andrew, City Manager, and Marcia Brooks, City Clerk**

**Jim Windham made a motion to increase Bill Andrew's salary to \$100,000 and to increase Marcia Brooks's salary by 5% to reflect her completion of the Municipal Clerk Certification. George Holt seconded the motion. The motion carried unanimously (7/0).**

**19. Invoices (Attachment N)**

**20. Executive Session**

None.

**21. Adjourn**

**Jim Windham made a motion to adjourn at 9:44 p.m. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**

Respectfully Submitted,



Marcia Brooks  
City Clerk/Treasurer